

First Baptist Church Job Description

Job Title: Youth Ministries Assistant
Reports To: Associate Pastor
FLSA Status: Non-Exempt - (Part-time/10 hrs. a week)
Date: October 2011

SUMMARY:

Assist the Associate Pastor to reach out to students. To develop, lead and participate in activities and ministry geared to students, grades 7-12.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.

- Participate fully in the life and ministry of First Baptist Church Boone, NC. This includes Sunday School, Worship, Wednesday night activities, etc.
- Coordinate office hours with the Associate Pastor.
- Have a heart for ministry and an interest in working with students, grades 7-12.
- Assist the Associate Pastor in all facets of Youth Ministry.
- Attend and assist with youth activities. Examples include Sunday Night Live, Bible Study, and Special Events; such as Mission Trips, Camps, and Retreats.
- Meet with the Associate Pastor for planning, counsel and feedback.
- Work with the Youth Committee and the Associate Pastor in matters related to the spiritual needs of students, retreat planning, service projects, mission's activities, etc.
- Inform the church of upcoming events for youth.
- Other duties may be assigned.